



Regulation 38 – Fire Safety Information Declaration

Regulation 38 of the Building Regulations 2010 (as amended) ensures that the person responsible for the building has sufficient information relating to fire safety to enable them to manage the building effectively.

It is the duty of the person carrying out the work to give fire safety information to the responsible person no later than:

- where the building, proposed building or extension to which the building work relates is not occupied during the building work, the date of completion of the work or the date of occupation of the building or the extension, which is the earlier;
- in any other case, the date of completion of the work.

The [responsible person](#) must give the person carrying out the work a notice acknowledging receipt of the fire safety information and confirming the information provided is sufficient to enable them to understand, operate and maintain the building (and the fire safety systems in it) after the building work in question has been completed.

Fire Safety Information

The information required to be provided to the relevant dutyholder (responsible person or accountable person) will vary depending on the nature of the project. Further guidance on the type of information to be provided can be found in Section 17 of Approved Document B Volume 1 and Section 19 of Approved Document B Volume 2. See the following link: [Fire Safety Information Guidance](#)

Principal Contractor	
Name <i>(please print)</i>	
Address	
Tel no	
Email	
Declaration	<p>I declare that in accordance with Regulation 38 of the Building Regulations 2010 (as amended) all the information shown in the guidance above is fully understood. Care has been taken to prepare accurate information which has been passed onto the responsible person to allow them to manage the building effectively. We have also received a notice from the responsible person acknowledging receipt of the fire safety information and confirming the information provided is sufficient to enable them to understand, operate and maintain the building (including the fire safety systems in it).</p> <p>Signed: _____ Date: _____</p>

Responsible Person	
Name <i>(please print)</i>	
Address	
Tel no	
Email	
Declaration	<p>I declare that in accordance with Regulation 38 of the Building Regulations 2010 (as amended) all the information shown in the guidance above is fully understood. I acknowledge receipt of the fire safety information from the Principal Contractor and confirm this is sufficient for me to understand the fire safety provisions in the building. Furthermore, I have provided a notice to the provider of this information to confirm this to be the case.</p> <p>Signed: _____ Date: _____</p>

Please note, both sections above must be completed for all projects where Regulation 38 is applicable.